Metals Depot®
America's Metal Superstore!

Division of ELCO Incorporated
4200 Revilo Road, Winchester KY 40391
1-859-745-2650

CREDIT APPLICATION

Email completed applications to: **credit@metalsdepot.com**

$1,000.00 minimum pending order required for new customer applications to be considered. Please include purchase order, cart or reference the quote number when submitting application.

1. Billing Information

Name of Business *Required*
Mailing Address *Required*
City/State/Zip Code *Required*
Accounts Payable Phone Number *Required*
Accounts Payable Contact Name *Required*
Accounts Payable Email Address *Required*
Invoice Submission Method: *Required* ☐ US Mail ☐ Supplier Portal ☐ Email _____

2. Shipping Information

Name of Business *Required*
Physical Street Address *Required*
City/State/Zip Code *Required*
Purchasing Phone Number *Required*
Purchasing Contact Person *Required*
Purchasing Email Address *Required*
Are Purchase Order Numbers Required? *Required* ☐ Yes ☐ No

3. Customer Information

Legal Business Name or Parent Company (If a Division or Subsidiary) *Required*		Owner / Principal Officer's Name	
☐ Corporation ☐ LLC ☐ Sole Proprietor ☐ Government ☐ College, University or School ☐ Reseller / Distributor ☐ Other _____			
Nature of Business		Years in Business	Number of Employees
Duns Number *Required*	Duns Rating	Fed. Tax I.D. Number:	Tax Exemption Number (if applicable)
Web Site Address		Your Annual Sales $	Amount of Credit Desired per Month $
Do you agree to pay within Net 30 Terms? *Required* ☐ Yes ☐ No		How does your Company pay Invoices? *Required* ☐ Check ☐ ACH ☐ Procurement Card ☐ Credit Card	

4. Commercial Trade References *Required*

Vendor Name (Industrial, MRO, Material Suppliers, etc.)	Address (City, State, Zip Code)	Email Address *Required*
1.		
2.		
3.		

It is hereby agreed that all purchases of products from Metals Depot, a Division of ELCO Inc., are governed by Metals Depot Terms and Conditions of Sale and the laws of the Commonwealth of Kentucky. It is understood that any purchase order terms submitted will not be binding unless acknowledged and signed by Metals Depot. The credit amount extended is at Metals Depot's discretion and may be modified or revoked at any time**. It is agreed that payment in full will be submitted for all invoices within Net 30 Day Terms, and a 1.5% per month finance charge, 18% per annum will be payable if not paid within 30 Days.** Should collection proceedings become necessary, applicant agrees to pay all legal, court and collection costs required to satisfy our account balance including finance charges. All payments on Net 30 accounts by credit card or procurement card will incur a 3% convenience fee. We accept ACH and check for no additional fee. By submitting this application, applicant agrees to these terms and the validity of the information submitted herein. Only ***fully*** completed and signed applications will be considered for credit terms. ***For complete Terms and Conditions of Sale, visit*** ***www.metalsdepot.com/terms-and-conditions***

X _____

Signature **Print Name** **Position** **Date**

Office Use Only

Customer ID	Sales Rep	Comments	
Quote / Order No	Account Status	Credit Limit	Credit Analyst / Date